

# Reed & Archer, LLC

## CLIENT INFORMATION SHEET



(Please print)

**NAME** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **Physical Address:** \_\_\_\_\_

\_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Contact Information:**

**Home Phone:** \_\_\_\_\_ **How did you learn about our firm?**

**Cell Phone:** \_\_\_\_\_ **Referred By:** \_\_\_\_\_

**Work:** \_\_\_\_\_ **Advertisement:**  **Yellow Pages**

**Newsleader**

**Postcard**

**Website**

**Fax:** \_\_\_\_\_ **Other:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**May we contact you by E-Mail regarding your case? (Circle one):** YES NO

**Nature of Case:** \_\_\_\_\_

**Is this your first contact with the attorney? (Circle one):** YES NO \_\_\_\_\_